

***A MEMORANDUM OF UNDERSTANDING
BETWEEN***

***THE FACULTY OF TEACHER EDUCATION (UFZG)
OF THE UNIVERSITY OF ZAGREB,
Savska cesta 77, 10000 Zagreb, Croatia***

AND

***THE PONTIFICAL UNIVERSITY OF JOHN PAUL II IN KRAKOW (UPJPII),
Kanonicza 25, 31-002 Kraków, Poland***

With the objective of strengthening their mutual cooperation as well as striving for the promotion of mutual exchanges,

**THE FACULTY OF TEACHER EDUCATION (UFZG), UNIVERSITY OF ZAGREB, Savska
cesta 77, 10000 Zagreb; Croatia**

and

**THE PONTIFICAL UNIVERSITY OF JOHN PAUL II IN KRAKOW (UPJPII),
Kanonicza 25, 31-002 Kraków; Poland**

have concluded the following agreement:

Article 1: Fields of Cooperation

Cooperation between the two institutions will be undertaken from the perspective of promoting academic and cultural ties. This cooperation will include educational and research activities in all the areas and disciplines offered at the two institutions.

Article 2: Forms of Cooperation

1. Both institutions agree that their cooperation will include, but not be limited to the following areas:
 - (i) The promotion of exchange of faculty members and/ or researchers from both institutions;
 - (ii) Facilitation of the acceptance of faculty members and researchers from both institutions who are preparing for their doctoral dissertations;

- (iii) Promotion of collaborative research and collaborative publication of research results by faculty members and researchers from both institutions;
 - (iv) Promotion of the exchange of students from both institutions;
 - (iv) Promotion of the exchange of reference data, publications, and academic information and literature.
 - (v) Facilitation of the mutual exchange of administrative and secretarial personnel attached to the academic departments and colleges, research laboratories and centres, libraries, and assorted administrative bodies of each institution.
2. Except for those provisions set forth explicitly in this document, any conditions related to implementing the activities referred to in this Memorandum will be negotiated by both institutions and the concerned parties, and agreed to in a written document prior to commencing the activities.

Article 3: Exchange of Faculty Members and Researchers

1. Both institutions will endeavour to facilitate visits by faculty members and researchers from the other. Visiting faculty members and researchers will comply with administrative procedures required by and the regulations of the host university.
2. Neither institution is expected to provide financial support to visiting faculty members or researchers from the other institution, but may decide to do so at its choice.
3. Both institutions will assist visiting faculty members and researchers from the other university in securing accommodation, but are not required to provide accommodation.
4. Both institutions will accord to visiting faculty members and researchers from the other institution the use of research space, libraries and other facilities, opportunities to audit lectures free of charge, and to the extent possible other common courtesies generally granted to visiting scholars.

Article 4: Student Exchanges

1. Both institutions will exchange postgraduate and undergraduate students. The details will be given before the end of December 2015.

2. Each institution shall be responsible for the choice of students participating in the exchange, subject to final approval by the host institution. The participating students from both institutions shall pay an enrolment fee to their home institution and then study at the other institution without further charges for tuition fees.
3. Each institution shall help to arrange local accommodation for visiting students; provided, however, that cost of said local accommodation shall be the responsibility of and borne by the visiting students. Each participating student or his/ her institution shall be solely responsible for travel arrangements and the costs thereof. The additional charges, as passport, visas, telephone services, books and any other kind of personal taxes will also be sustained by the student.
4. Each University can help its students by providing specific scholarships, and each institution will require participating students to maintain their own medical/ health insurance to provide coverage while participating in a student exchange and all students shall be required to provide evidence of such insurance to the host institution.

Article 5: Memorandum Administrators

Ultimate responsibility for this memorandum lies with the academic authority of each institution, but responsibility for its administration will be delegated to the following officers at each institution.

- (i) For the Pontifical University of John Paul II (UPJPII), Krakow,
Kanonicza 25, 31-002 Kraków; Poland, the Rector, Prof. Dr hab. Wojciech Zyzak
- (ii) For the Faculty of Teacher Education (UFZG), University of Zagreb, the
Dean, Prof. dr. sc. Ivan PRSKALO

Article 6: Validity of the Memorandum

1. This Memorandum will come into force on the date that the governing bodies of both institutions give their formal approval and will remain in effect for a period of 5 (five) years after which it may be renewed.
2. Either party may terminate this Memorandum by officially notifying the other party of its intent to do so in writing by registered post six (6) months in advance.

3. The provisions of this Memorandum may be amended at any time by the mutual consent in writing of both institutions.

Signed in, date:

..... 2015.
SIGNED by for and on behalf of
THE FACULTY OF TEACHER EDUCATION
(UFZG), UNIVERSITY OF ZAGREB

Dean Prof. dr. sc. Ivan PRSKALO

Signed in, date:

..... 2015.
SIGNED by for and on behalf of
THE PONTIFICAL UNIVERSITY
OF JOHN PAUL II IN KRAKOW
(UPJPII), Kanonicza 25,
31-002 Kraków; Poland

Rector Prof. dr hab. Wojciech ZYZAK